



## Fleischmann Office Interiors Services Summary

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Suite 1125  
Seattle, WA 98161  
206.623.4300  
[www.foifurnishings.com](http://www.foifurnishings.com)

### Lease to Own

- 5-year term dollar buyout at end of 60 months (other terms available)
- Low monthly payments vs. large cash outlay
- Potential tax benefits
- Can include tenant improvements, computers, phone system, etc.

### Rental Furniture

- For one week, one year, or beyond
- Complimentary space planning and design included
- 48-hour turnaround
- Delivery, installation, and pick-up provided
- Variety of furnishings available, including desks, chairs, conference tables, panel systems, and files

### Emergency Services

- 24-hour or less turnaround
- Locked files
- Stuck drawers
- Miscellaneous

### Planning

- Design services and space plans
- Installation plans
- Storage audits

### Move Management

- Inventory existing furniture
- Provide boxes, carts, and tags for move
- Manage all details from space layout to open house

### Panel Systems Maintenance

- Panel fabric cleaned
- Panel upholstery replaced
- Reconfiguration
- Adjustments and touch-ups

### Maintenance

- Maintenance agreements
- Product use and maintenance training
- Maintenance agreements
- Furniture standards programs

### Furniture Repairs

- Desks (peeling laminate, add or replace locks, wood touch-up)
- Chairs (broken, missing casters, new pneumatic cylinders retrofit arm kits)
- Cord grommets installed
- Files (keys, new/replacement, broken, stuck or locked drawers)

### Wood Refinishing

- Touch-up
- Complete color change
- Clean and polish
- Scratch and stain removal

### Metal Electrostatic Painting

- Lateral files, vertical files, pedestals
- Metal shelving
- Metal furniture

### Upholstery Replacement

- New fabric
- New cushions
- Repairs

### Miscellaneous Products

- Full height wall systems
- Conference and presentation tools
- Green Products
- Used furniture
- Glass for conference tables, desks, credenzas
- Sound masking
- Artwork
- Signage

Please call 206.623.4300 for further details about our services.